



For office use only:	
Account #:	

BUSINESS APPLICATION FOR SERVICE

Building Tenant
 Building Owner
 Start Date: _____

Service Address:

Street #: _____ Street Name: _____
 Unit: _____ Postal Code: _____

Corporate and Business Name Information

Business Name: _____ Registration #: _____
 Corporate Name: _____ Ontario Corporation #: _____
 Nature of Business: _____

Contact Information (where Customer is an individual) or Information regarding Customer's Authorized Signing Officer, where Customer is a Corporation:

First Name: _____ Last Name: _____
 Title: _____ Phone (cell): _____
 Phone (bus): _____ Extension: _____
 E-Mail: _____

Mailing Address: Same as Service Address

Street #: _____ Street Name: _____
 Unit: _____ City: _____ Province/State: _____
 Postal Code: _____ Country: _____

Home Address:

Street #: _____ Street Name: _____
 Unit: _____ City: _____ Postal Code: _____
 Country: _____

Previous Oakville Hydro Service Address: (if applicable)

Street #: _____ Street Name: _____
 Unit: _____ Previous Account #: _____

As part of Oakville Hydro's Condition of Service, where the premises are metered to measure hourly usage, a customer is required to provide and maintain a dedicated telephone line. The customer is further required to have the dedicated telephone line installed within 72 hours from the move in date in order to avoid service disconnection.

Security Deposit:

Oakville Hydro requires the payment of a security deposit from all customers who have not demonstrated a good payment history. A customer may provide the Security Deposit in four equal monthly payments (post dated cheques). The first payment may be remitted at the time the account is established or the customer can choose to be invoiced on the first bill. To be exempt from providing Oakville Hydro with a security deposit we require one of the following:

Note: Any exemption provided must be in the same business/corporate name listed on this application for service and must show 5 years good payment history in the case of a non-residential customer in a <50 kW demand rate class or 7 years in the case of a non-residential customer in any other rate class; some of which must have occurred in the previous 24 months.

Good payment history from previous account with Oakville Hydro.
Account #: _____ Service Address: _____

Reference Letter from another electricity or natural gas utility
(Please enclose reference letter and return with application for service)

Equifax Credit Report showing good payment history
(Please enclose report and return with application for service)

Deposit Amount: \$ _____ (To be determined by Oakville Hydro)

Type: Cash Letter of Credit Cheque Charge on 1st Bill Postdated Cheques*

Please ensure that you have been in contact with Customer Service (905-825-9400 or hydro@oakvillehydro.com) to confirm whether a security deposit is required.

Account Setup Fee: \$ **30.00** _____ (To be charged on first bill)

Your personal information is collected on this form by Oakville Hydro under the authority of the *Ontario Energy Board Act*. Your personal information will be used for the purposes of billing you for electricity services provided to you by Oakville Hydro. If you have any questions about this collection, the ways in which your personal information may be used by Oakville Hydro, or would like further information about Oakville Hydro’s privacy policies, please contact: Privacy Officer, Oakville Hydro by telephone at 905-825-9400, or by e-mail at: privacyofficer@oakvillehydro.com. You may also visit our website at www.oakvillehydro.com and view Oakville Hydro’s Privacy Statement for more information.

I/We hereby apply to Oakville Hydro Electricity Distribution Inc. for electric service at the service address shown above. I/We agree to pay for such service(s) as bills are rendered and comply with the Conditions of Service of Oakville Hydro Electricity Distribution Inc.

I/We will also inform Oakville Hydro Electricity Distribution Inc. at least one week in advance of when I/we plan to vacate the above premises.

Customer (if an individual) Date: _____

Customer Authorized Signing Officer Date: _____

Accepted on behalf of Oakville Hydro by:

Authorized Representative Date: _____

Submit applications of service by four methods:

- 1) Email: hydro@oakvillehydro.com
- 2) Drop box located at 861 Redwood Square
- 3) Mail: Oakville Hydro
c/o Application for Service
861 Redwood Square
P.O. Box 1900
Oakville, ON L6J 5E3
- 4) Fax: 905-825-4447