



For office use only:	
Account #:	

OAKVILLE HYDRO ELECTRICITY DISTRIBUTION INC BUSINESS APPLICATION FOR SERVICE

Building Tenant
 Building Owner
 Service _____
 Start Date: _____

Customer Service Address:

Street #: _____ Street Name: _____
 Unit: _____ Postal Code: _____

Customer Corporate and Business Name Information

Business Name: _____ Registration #: _____
 Corporate Name: _____ Ontario Corporation #: _____
 Nature of Business: _____

Contact Information (where Customer is an individual) or Information regarding Customer's Authorized Signing Officer, where Customer is a Corporation:

First Name: _____ Last Name: _____
 Title: _____ Phone (cell): _____
 Phone (bus): _____ Extension: _____
 E-Mail: _____

Mailing Address: Same as Service Address

Street #: _____ Street Name: _____
 Unit: _____ City: _____ Province/State: _____
 Postal Code: _____ Country: _____

Home Address:

Street #: _____ Street Name: _____
 Unit: _____ City: _____ Postal Code: _____
 Country: _____

Previous Oakville Hydro Service Address: (if applicable)

Street #: _____ Street Name: _____
 Unit: _____ Previous Account #: _____

Where the premises are metered to measure hourly usage, a customer is required to provide and maintain a dedicated telephone line. The customer is further required to have the dedicated telephone line installed within 72 hours from the move in date in order to avoid service disconnection.

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Security Deposit:

Oakville Hydro requires a security deposit from all customers who have not demonstrated a good payment history. Customer may provide the Security Deposit in four equal monthly payments (post dated cheques). The first payment may be remitted at the time the account is established or the customer may choose to be invoiced for the Security Deposit on the first bill. To be exempt from providing Oakville Hydro with a security deposit we require one of the following:

Note: Any information provided in support of an exemption must be in the same business/corporate entity listed on this application for service and must show 5 years good payment history in the case of a non-residential customer in a <50 kW demand rate class or 7 years in the case of a non-residential customer in any other rate class; some of which payment history must have occurred in the previous 24 months.

Good payment history from previous account with Oakville Hydro.
Account #: _____ Service Address: _____

Reference Letter from another electricity or natural gas utility
(Please enclose reference letter and return with application for service)

Equifax Credit Report showing good payment history
(Please enclose report and return with application for service)

Deposit Amount: \$ _____ (To be determined by Oakville Hydro)

Type: Cash Letter of Credit Cheque Charge on 1st Bill Postdated Cheques*

Please ensure that you have been in contact with Customer Service (905-825-9400 or hydro@oakvillehydro.com) to confirm whether a security deposit is required.

Account Setup Fee: \$ 30.00 (To be charged on first bill)

Customer hereby applies to Oakville Hydro Electricity Distribution Inc. for electric and/or water/sewage service at the service address shown above.

This application for service includes by reference: a) Oakville Hydro Electricity Distribution Inc. Conditions of Service; b) all applicable legislation, regulations, by-laws and codes and will become a binding contract for electricity services upon acceptance by Oakville Hydro. Following acceptance, this contract will be automatically amended from time to time to incorporate any changes made to any of Oakville Hydro Electricity Distribution Inc. Conditions of Service; or applicable legislation, regulations, by-laws or codes;

Customer agrees to pay for such service(s) as bills are rendered.

Oakville Hydro Electricity Distribution Inc. Conditions of Service is available for viewing or downloading at <http://www.oakvillehydro.com/pdf/conditionsofservice.pdf>

Customer will also inform Oakville Hydro Electricity Distribution Inc. at least one week in advance of vacating the above premises.

Your personal information is collected on this form by Oakville Hydro under the authority of the *Electricity Act, Section 29*, the *Ontario Energy Board Act, Section 28.3* and the *Municipal Act, 2001, S.O. 2001, Section 11*; and Halton Region By-law No. 42-04. Your personal information will be used for the purposes of billing you for electricity services provided to you by Oakville Hydro, for billing you for water and wastewater use and collecting water and wastewater charges on behalf of Halton Region, and to respond to any questions that you may have regarding your bill. Your personal information will be disclosed to Halton Region for the purposes of collecting unpaid water and wastewater charges, including collection through the addition of the unpaid charges to the property's tax roll. Where you are a tenant, Halton Region may disclose your personal information to the property owner for the above stated purposes

If you have any questions about this collection, the ways in which your personal information may be used by Oakville Hydro, or would like further information about Oakville Hydro's privacy policies, please contact: Privacy Officer, Oakville Hydro by telephone at 905-825-9400, or by e-mail at: privacyofficer@oakvillehydro.com. You may also visit our website at www.oakvillehydro.com and view Oakville Hydro's Privacy Statement for more information.

**OAKVILLE HYDRO ELECTRICITY DISTRIBUTION INC
BUSINESS APPLICATION FOR SERVICE**

_____ Date: _____
Customer (if an individual)

_____ Date: _____
Customer Authorized Signing Officer

Accepted on behalf of Oakville Hydro by:
_____ Date: _____
Authorized Representative

Customer may submit applications for service by four methods:

- 1) Email: hydro@oakvillehydro.com
- 2) Drop box located at 861 Redwood Square
- 3) Mail: Oakville Hydro
c/o Application for Service
861 Redwood Square
P.O. Box 1900
Oakville, ON L6J 5E3
- 4) Fax: 905-825-4447